Proposed No. 89-680

ORDINANCE NO. 9108

.12

 AN ORDINANCE relating to the recording, maintenance and preservation of permanent records, establishing a fund entitled Recorder's Operation and Maintenance Fund Account, No. 109, for revenues collected as defined within Chapter 204, Laws of Washington 1989 providing for the appropriation and expenditure of the funds and the investment of any fund balance; for the enhancement and upgrading of the current techology used to access, maintain and preserve documents recorded in King County; and repealing Ordinance 1660 Sections 1 and 2 and K.C.C. 2.12.120 and substituting a new section, and adding new sections to K.C.C. 2.12.

PREAMBLE:

In celebration of the Washington State Centennial, the State Legislature has enacted several amendments and new sections to RCW chapter 36.18 that allow for historical records preservation and modernization of technology used to store, maintain and access documents recorded in Washington's counties.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

NEW SECTION. SECTION 1. There is added to K.C.C. 2.12 a new section read as follows: A. There is hereby established a special revenue fund titled "Recorder's Operation and Maintenance Fund Number 109", for the purpose of having deposited within it all revenues collected from the additional recording fee authorized by Chapter 204, Laws of Washington 1989. This fund shall be a first tier fund as described in K.C.C. 4.10.010. The records and elections division manager shall be the fund manager. The revenue contained in this fund shall be expended solely for the purpose of acquiring, installing and maintaining an improved system for copying, preserving and indexing documents recorded in or filed with the King County records and elections division and for further preserving those official documents filed in King County that are deemed archival per state archival standards.

- B. The finance manager is authorized to invest any monies in the fund not required for immediate expenditure in accordance with the second paragraph of RCW 36.29.020.
- C. The funds are to be used solely for the purposes authorized by Chapter 204 and shall not be added to the county's current expense fund, but shall be distributed as follows:

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1. Fifty percent of the revenue generated through this surcharge shall be transmitted monthly to the state treasurer who shall distribute such funds back to the county finance manager and then to the special revenue Fund #109 in July of each year pursuant to state law. The portion of the surcharge transmitted to the state shall expire on January 1, 1995 at which time the surcharge shall be reduced to one dollar per instrument.

2. Fifty percent of the revenue generated shall be retained by records and elections and deposited directly into Fund #109 and not added to the county current expense fund. On January 1, 1995 the remaining one dollar per instrument shall continue to go into this fund.

NEW SECTION. SECTION 2. There is added to K.C.C. 2.12 a new section to read as follows:

- A. There is established within the records and elections division an enhanced program for preserving, copying, maintaining, and indexing documents officially recorded and filed with the county that require preservation in the public interest against age and environmental degradation before they are irreparably damaged. The program shall take advantage of the latest technology for records preservation to include, but not limited to, photomicrographic and computerized electronic digital storage methods.
- B. To support the program the records and elections manager shall collect the two dollar fee provided by state law as amended for each document recorded in the recorder's office, which shall be in addition to any other authorized fee or charge.
- C. The fee of two dollars shall be used for only those purposes outlined by state law as amended, that is, to provide for